

# *Lenore's Kitchen Catering*

## **Guidelines**

### **Deposit and Payment**

**Upon booking and confirming your event, an initial 50% deposit is required to reserve your event date. This deposit is to hold your date on a definite basis and is non-refundable. The total deposit is applied towards your estimated balance. The final balance is required five (5) working days prior to your event. Acceptable methods of payment are cash, money order, cashier's check or credit card.**

### **Food and Beverage**

**Included in this menu are a variety of elegant menus to accommodate many tastes. Please feel free to inquire with your Catering Manager if you would like to have a custom menu designed specifically for your event. All food and beverage prices are subject to all applicable taxes. However, events qualifying for tax exemption are required to submit a copy of the tax exemption form at the time of booking.**

***All prices are subject to change without notice.***